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Approved For Release 2000/09/14 : CIA-RDP81B00879R000500070018-5

File ref no

ADVICE OF ALLOTMENT AUTHORIZATION		ALLOTMENT TITLE
TO : DCI		ALLOTMENT SYMBOL 5-1004-50-008
FROM: Budget Division		APPROPRIATION
		ADVICE NO. 1694-1
		FISCAL YEAR 1955
		<input type="checkbox"/> VOUCHERED <input checked="" type="checkbox"/> UNVOUCHERED

	01 PERSONAL SERVICES	02-09 ALL OTHER	00 UNDISTRIBUTED	TOTAL
Previous Total				
Increase Current Qtr.			\$784,200	\$784,200
Subsequent Qtr.				
Decrease Current Qtr.				
Subsequent Qtr.				
New Total			\$784,200	\$784,200

QUARTERLY DISTRIBUTION				
1 Jul - 30 Sep				
1 Oct - 31 Dec				
1 Jan - 31 Mar				
1 Apr - 30 Jun			784,200	784,200

Remarks: 25X1A2d1

Project

Contr. #	Description	obligation + inv commitment	Available Balance
	Advice No. 1694-1	784,200	
FS-99	TRAINING 5 ground Support Crews (Nycon)	134,700	650,000
SSC-55	TRAINING 78 ground crews (Lockheed)	650,000	-0-

DOCUMENT NO. _____

NO CHANGE IN CLASS:

DECLASSIFIED

CLASS. CHANGED TO TS S 0

NEXT REVIEW DATE: 2012

AUTH: HR 70-2

DATE 27/1/82 REVIEWER 064-10

The allottee is responsible for the administration of the allotment under the provisions of CIA Regulation 80-3; an excerpt from this regulation is given on the reverse side.

DATE

30 June 1955

25X1A9a

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DO NOT USE THIS

CIA AGENCY REGULATION - NUMBER 80-3

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"(1) The Advice of Allotment Authorization issued to an official will constitute his authority for incurring obligations for projects or activities under his operating and administrative jurisdiction.

"(2) The responsibility for controlling obligations against an allotment rests with the allottee who will be held responsible for any obligation or expenditure made or authorized. It is incumbent upon all Agency officials to make no commitments involving the payment of appropriated funds until appropriate reservations of funds have been established in advance by the Comptroller. Overdrafts in the allotment accounts resulting from failure to obligate funds in advance may indicate violations of Agency funds control regulations and, if sustained, are subject to penalties of law. (Section 3679 Revised Statutes)

"(3) In order to comply with Agency regulations and to avoid overdrafts, it will be the responsibility of each allottee to establish such internal procedures, administrative instructions and limitations of authority within his office as may be necessary to assure that obligations incurred are kept within funds available therefor.

"(4) To assist officials in maintaining effective controls over their obligations, the Accounting Section will furnish monthly financial reports that will reflect allotment account balances. Form No. 32-19, "Memorandum Record of Obligation" may be used to maintain a current control of obligations. Agency officials are urged to consult freely with the Accounting Section regarding allotment account available balances and with budget analysts concerning adjustments in total allotments or quarterly allocation thereof."

NOTE

In lieu of using Form No. 32-19 as prescribed above in Regulation 80-3, the Clandestine Services will use Form No. 59-106 - June 1953, entitled "Allotment Control Record", as prescribed by Clandestine Services Notice No. 80-1, dated 30 June 1953.

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